

Audit Committee Independent Auditor Selection

9/30/2021



Approve Selection of Independent Auditors



Request approval of the independent financial auditor selected to provide financial audit services to the Port of Tacoma.

The contract will be presented to the Port of Tacoma Commission for authorization.

Background



- Audited financial statements required annually by state law and to meet bond covenants.
- Audit Committee Charter: Audit Committee provides oversight and direction in the selection and compensation of the independent financial auditors.
- Current independent auditor contract ends after the audit for calendar year end 2021.
- RFP for financial audit services published in June.

Scope of Services



- Scope of Services
 - Financial statement audit opinion
 - Federal Grant Audit (Single Audit Act)
 - Comprehensive Annual Financial Report
 - Financial Assurance requirements for Ecology and EPA

RFP Solicitation and Evaluation



- Evaluation team
- Evaluation criteria
 - The firm's background and technical experience
 - The composition of the team and their ability to perform the scope of services, audit approach.
 - The experience and technical competence of key team members and their role on the project.
 - Compensation or proposed fees
 - References

RFP Results and Financial Summary



Selection: Two firms responded to the RFP, Moss Adams LLP was selected.

The anticipated fees are not to exceed:

2022 results, audited in 2023	\$ 106,000
2023 results, audited in 2024	110,500
2024 results, audited in 2025	115,500
2025 results, audited in 2026	121,000
2026 results, audited in 2027	<u>126,500</u>
Total 5 Years	<u>579,500</u>

Option Period

2027 results, audited in 2028	132,500
2028 results, audited in 2029	<u>139,200</u>
Total Option Period	<u>271,700</u>

Grand Total	\$851,200
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Conclusion



Request approval for independent auditors Moss Adams LLP to provide financial audit services to the Port of Tacoma.

The contract for services will be for five-years with an option to extend for two additional years. The contract will be presented to the Port of Tacoma Commission for authorization.